



# Folly Beach Parks & Recreation Board

## Meeting Minutes

Tuesday, October 26, 2021 at 6:30 pm

City Hall Council Chambers

### Board Members:

Jennifer Kline, Chair - Becca Lesesne, Vice Chair - Amy Foxhall - Matthew Horton -  
Vanessa Oltmann - David Parler – Kelly Travers

Council Liaison: Dr. Katherine Houghton

Staff Liaison: Colleen Jolley

### 1. Call to Order/Roll Call

Present: Travers, Lesesne, Foxhall, Horton, Kline, Oltmann, Parler

Council Member Present: Houghton

Staff Present: Jolley, Lutz, Gerling

### 2. Approval of Minutes: RM 9.28.21

Motion to approve September 28th meeting minutes with no changes was made by Ms. Lesesne, seconded by Ms. Travers, and carried unanimously.

### 3. Budget

**Current Balances-** Ms. Jolley updated the Board with the current operating budget of \$10,722.60. Reserve Balance: \$16,088.57.

### 4. Review of Board Mission & Duties

Ms. Kline reminded board members of their duties as a recommendation board.

### 5. Strategic Plan Discussion

Ms. Katie Gerling, Environmental & Land Use Planner and Zoning Administrator attended the meeting to introduce her role in guiding the five year master plan update. Ms. Gerling reviewed the process and timeline with the first goal being an updated purpose statement. See attached.

Motion to move the November 23 meeting to November 30 was made by Mr. Parlor, seconded by Ms. Foxhall and carried unanimously.

### 6. October 2021 Park Tour Updates: See attached.

### 7. Parks and Facilities:

**Folly Bark Park** – The new fence will be installed next week. Closed signs will be displayed.

Ms. Oltmann reported that although the new drainage holes help drainage at the fire hydrant, there is still a drainage issue that should be inspected.

Ms. Foxhall motioned to recommend a “Pup Wash” sign at the new dog wash station. Sign is to be smaller than a license plate, on a post, same style as current bark park sign not to exceed \$500. Also to purchase plantings around dog wash station and a hose hanger not to exceed \$500. Motion was seconded by Lesesne and carried unanimously.

**Folly Beach Community Center** –FAB voted to repurpose ATAX funds to beautification and sign upgrade projects.

**Folly River Park** – Ordinance will be updated with new rules – no tents or alcohol as advised by the Mayor’s Advisory Committee.

**Pirates Cove Playground** – Discussed the request to purchase a screen for the fence between the tennis/basketball court and seating and shade options.

Ms. Foxhall motioned to recommend installing a fence screen that matches the existing screen between the tennis & basketball courts (price comparable to existing). The motion was seconded by Travers and carried unanimously.

Ms. Foxhall motioned to recommend two mobile, durable, lightweight, court color friendly benches for the courts with the cost not to exceed \$3K. The motion was seconded by Ms. Travers and carried unanimously.

Ms. Foxhall motioned to recommend two sunscreens (similar to a sailcloth) on the sunny areas of the tennis court. Screen should match colors with durable hardware and cost not to exceed \$2K. Motion was seconded by Travers and carried unanimously.

**Shadow Race Park** – Katie is working on a short-term landscape plan based on current plantings. When the parcel next to the park is officially donated, a long term plan for the entire area will be incorporated.

**Shorebird Park** – No report.

**Wave Watch Park** – Working on teeter totter replacement. Families are still picking up prepped surf boards for design.

8. **Recreation 2021**-Ms. Jolley reported Soccer Shots will move from FRP to the Community Center beginning Nov 20 due to holiday lighting display. Preparing for Recreation 2022, should have a report in December. Jolly Folly Pickleball coordinator, Patti Holsclaw, stepped down. The group is currently looking for someone else to fill the role.
9. **Board Comments**
10. **Liaison/Staff Comments** – Dr. Houghton reminded the Board they are also citizens and to continuously think about renewal and replacement.
11. **Adjournment:** 8:10 pm

# PARKS AND REC MASTER PLAN UPDATE

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October 2021

# Overview

- What is the Master Plan?
  - Currently it is a Five Year Plan done in 2014.
  - Outlines the purpose and powers and duties of Parks and Rec Board, as well as the current Park Facilities (County and City owned).
  - Lists parks and rec classification standards for facilities
  - Outlines the goals of the plan and broad recommendations

# Timeline

- October 2021 – familiarize Board with current plan and identify Updates Needed; work on purpose statement
- November 2021 – Staff to draft plan to include updated purpose, powers and duties, and park facilities and rec programs for Board to review (move meeting to Nov 30)
- December 2021 – Draft survey and park classification determination
- January 2022 – Review survey results and identify goals and needs and begin budget
- February 2022 – Finalize budget proposal, refine goals and needs
- March 2022 – Draft recommendations
- April 2022 – Review full draft of plan
- May 2022 – Finalize Plan

# Updates Needed

- Minor updates like current Board and staff members
- Refine the purpose statement
- Verify powers and duties with the ordinance language
- Update all parks facilities with photos and add in current recreation programs
- Elaborate on how parks are used and classified
- Include survey information from February 2021 and create an additional survey more tailored to the Master Plan and measure improvement/progress in park facilities
- Update goals and recommendations to be more specific with timeline
- Update budget information and outline priorities

# Current Purpose Statement

- The purpose of the Parks and Recreation Board is to provide children of all ages with safe, clean, well-maintained spaces to play and exercise that meet the legal standards, to provide citizens of all walks of life with clean, well-maintained areas to exercise, relax, have community related activities, and to provide opportunities for walking by the water, passive water-based recreation opportunities, and to provide additional restrooms, picnic areas by the water.

TOO REDUNDANT

# Purpose Statement from Ordinance

- The purpose of the Parks and Recreation Committee is to provide citizens of all ages with safe, clean, well-maintained places to play, exercise, relax, and engage in community-related activities.



**5/25/21 Meeting Updates in Bold Black**

**8/21 Updates in green**

**9/21 Updates in Red**

**10/26 Updates in Orange**

**Parks & Recreation Park Tour**

**Tuesday, May 4, 2021**

**Attendees:**

**Kelly Travers, Amy Foxhall, Matthew Horton, Jennifer Kline, Vanessa Oltmann, David Parler  
Colleen Jolley**

**Wave Watch**

Little Library (John Oltmann will give pricing) Wave Watch themed **Done**

**5/25-Motion to approve Mr. Oltmann to replace park themed little libraries/food pantry at Pirates Cove and Wave Watch at \$175 each was made by Ms. Foxhall, seconded by Mr. Horton, and carried unanimously. Ms. Vanessa Oltmann recused herself.**

Playground equipment – Weeble, wobble **Will send link for teeter totter options. Expense out of Eric's repair & maintenance budget. Will review at 10/26 meeting.**

Pressure wash swings and adjust roping **Done**

Pressure wash fences, bathroom, play equipment **Done**

The bottom stringers of the play tower needs repaired or adjusted. Bottom step needs replacing. Repaint large steps and side railing. The 4th board on right side of handrail is bowed. **Done.**

All trees need trimming, significantly above bathroom. **Done**

The surfboard with the beach scene needs to be taken down and redone **Done**

Swing set on left is loose **Done**

Replace chalk **Done**

**Shadow Race**

**5/25-Dr. Houghton reported Ms. Kline and Ms. Oltmann will be working on a drawing, plant list, and drip line plan by June 22 with purchases to be made by June 30 and that Mr. Lutz approved the plan for purchases, plantings, and maintenance. Ms. Jolley informed the Board and Dr. Houghton of the need to spend from reserve fund for these expenses and the deadline for purchases. Plant list is complete, working out pick up an installation date with Dr. Houghton.**

**Phase 1 & Phase 2 are complete.**

Native plant suggestions:

Cherokee Jasmine

Climbing Asters

Dwarf Hollies at the front

Milkweed

Yuka plants

Flowering aster on back posts.  
Butterfly garden in sunny area to the left of pergola  
Treatment of anthills and poison ivy **Done**  
Maintain path-no weeds/grass **Done**  
Signage for native plants and insect/critter boxes **5/25-Wait**  
Historical sign for Civil War Bunker **5/25-Wait**  
Do we need a maintenance team of volunteers or paid? **5/25-Public Works crew to be trained**  
Add mutt mitt station **Done**  
Pergola needs floor. Delineate border. **5/25-Clarified to box in a floor with gravel or something similar- Still need guidance/direction/concept/sketch/ measurements etc. We can meet Comm Coordinator or P&R board member onsite for guidance if need be. Wait.**

### River Park

Bathrooms need a good cleaning **Done**  
Clean brush/trees around marsh line and dock entrance to open view **Mayor said no.**  
Motion to ask the City to clean and lay pine straw around the pavilion's perimeter was made by Mr. Parler, seconded by Ms. Foxhall, and carried unanimously. **Done**  
**5/25-The Board agreed to use mulch around the pavilion if identical to existing mulch. The Board requests a meeting with Eric & staff to review Folly River Park weed issue and mulch area around pavilion. Ms. Jolley will coordinate a meeting with Ms. Travers, Mr. Parler, and staff.**  
Remove grass/weeds growing through mulch and maintain **Done**  
**5/25-The Board agreed to use mulch around the pavilion if identical to existing mulch. The Board requests a meeting with Eric & staff to review Folly River Park weed issue and mulch area around pavilion. Ms. Jolley will coordinate a meeting with Ms. Travers, Mr. Parler, and staff.**  
**8/21 Meeting- Request to permanently remove grass in mulch/pine straw (preferably without chemicals) is in progress with additional mulch to be installed. Request to repaint pavilion is in progress. Painting is complete and Mulch is due to go in this week.**

### Pirates Cove

Replace fiberglass on basketball hoops (rusting) **Waiting on painter. No change.**  
**5/25-Motion to replace the rusting metal backboards on basketball hoops with fiberglass backboards when able was made by Mr. Parler, seconded by Ms. Foxhall, and carried unanimously.**  
Trim bushes growing through court fencing (mostly Hudson) **Done**  
Trim tape off yellow rope on playground equipment **Done**  
**Repaint dolphin & seahorse rockers Waiting on painter. No change.**  
Remove grass/weeds growing through mulch and maintain **Done**  
Replace pirate sign near mural **5/25-Ms. Jolley reported the cost is approximately \$300. Done.**  
Pressure wash/repaint ship **Done**  
Pressure wash fence **Done**  
Bathroom doors rusting **Project completed.**

## **Bark Park**

Why is there a rope hanging from a tree at the Bark Park and a wooden structure towards the PW department? Remove if not necessary. **Done**

Green screen needs replacing Kyle to coordinate with Contractor 5/25-Can it be repaired instead of replacement? - **Done.**

Replace wood fencing with black coated fencing **Work beginning on 10/25.**

Find a way to save the Confederate Jasmine Need guidance from plant expert **5/25-Board recommends cutting down until fence is replaced then institute replanting and maintenance plan. Will complete when fencing project is complete. See above.**

Unplug drain at the water station. Needs French drain to keep water off pad (mosquito & bacteria problem) **Done 5/25-Board feels the repair is not sufficient and recommends getting a quote for a French drain to go all the way around the drain. Water drainage issue resolved. Project complete.**

Replace water hose at water connection outside of gate on Hudson for dog rinsing. Replace flooring with permeable concrete pad. Need final guidance from the Board so project can be priced out (size, needs). Project will be contracted out. 5/25-Board requests a faucet with a hose and cement pad inside the park like 3<sup>rd</sup> West. **Done.**